

14th Midlothian Bonnyrigg Scout Group

Annual Report & Financial Statements

for the

Year ended 31st March 2021

Charity No SC018097

**14th Midlothian Bonnyrigg Scout Group
Trustees' Annual Report
Year ended 31st March 2021**

The Executive Committee have pleasure in presenting their report together with the financial statements and the independent examiner's report for the year ended 31st March 2021

Name & Address

The Group's name is the 14th Midlothian Bonnyrigg Scout Group and it may be contacted at 12 Pinewood Road, Mayfield, Dalkeith EH22 5JB.

Constitution & Purpose

The Scout Group is constituted in terms of the Rules of The Scout Association, which is a charitable body incorporated by Royal Charter. The Group is a registered Scottish Charity - No SC018097

The purpose of The Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local, national and international communities. The method of achieving the aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.

Trustees

Louise Duncan	Chairperson
Pauline Brodie	Secretary
Kathryn Parkinson	Treasurer
Trish Elder-Gracie	Group Scout Leader
Erika Pryde	Scout Leader
Callum Anderson	Explorer Scout Leader
Richard Fairbairn	District Commissioner

Trustees are recruited and appointed in accordance with the Policy, Organisation & Rules ("POR") of the Scout Association.

Activities & Achievements

Due to the COVID-19 pandemic, from March - September 2020, the Scout Group ran programme activities from the home using social media, Zoom and badge work supplied to our young people. A number of virtual camps were held, including a Beaver and Cub virtual Camp where 60 Beavers and Cubs took part. The group also took part in a number of other virtual camps including Midjam, with 300 young people from Midlothian. Following extensive work to make the hall COVID Safe, the Group ran Face to Face from October - December 2020. We returned to online, following the second lockdown. Despite these challenges 422 badges were awarded, including 5 Top Awards.

Reserves Policy

The Trustees believe that around 3 months of annual expenditure is an appropriate level of reserves in order to cover the timing differences between receipts and payments and to allow for any unexpected expenditure, such as the cancellation of Camps and Outings, and unexpected maintenance on the Scout Hall.

Approved by the Group Executive Committee on 01/12/2021 and signed on its behalf by :-

**Louise Duncan
Chairperson**

**14th Midlothian Bonnyrigg Scout Group
Independent Examiner's Report
Year ended 31st March 2021**

**Independent Examiner's Report to the Trustees of the
14th Midlothian Bonnyrigg Scout Group**

I report on the financial statements of the 14th Midlothian Bonnyrigg Scout Group ("the Group") for the year ended 31st March 2021 which are set out on pages 3 to 5

Respective responsibilities of Trustees and Examiner

The Group's Trustees are responsible for the preparation of the accounts in accordance with the Charities and Trustee Investment (Scotland) Act 2005 ("the Act") and the Charities Accounts (Scotland) Regulations 2006 ("the Regulations"). The Group's Trustees consider that the audit requirement of Regulation 10(1)(d) does not apply. It is my responsibility to examine the accounts as required under section 44(1)(c) of the Act and to state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination is carried out in accordance with the Regulations. An examination includes a review of the accounting records kept by the Group and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:-

- (1) which gives me reasonable cause to believe that in any material respect, the requirements
 - (a) to keep accounting records in accordance with the Act and the Regulations, and
 - (b) to prepare accounts which agree with the accounting records and comply with the Regulationshave not been met, or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**David McFarlane BSc, CA.
Silverburn
Peniuk
EH26 9LH**

Date: 27/11/2021

**14th Midlothian Bonnyrigg Scout Group
Receipts & Payments Account
Year ended 31st March 2021**

	Note	2021	2020
RECEIPTS			
Subscriptions	3	8,918	11,580
Camp Fees		0	10,748
Outings		77	106
Fundraising	4	1,165	5,497
Rent receivable		0	350
Grants & Donations		10,000	0
Other Receipts		9	523
Total Receipts		20,169	28,804
PAYMENTS			
Camps and Outings		550	14,678
Programme Costs		653	1,890
Badges & Uniform		762	986
Equipment		41	635
Fundraising	5	0	63
Premises and Insurance	6	6,331	5,839
Capitation		4,906	5,359
Cost of Governance		389	0
Bank and Card Charges		746	805
Other Payment		0	72
Total Payments		14,377	30,327
Surplus/(Deficit) for year		5,791	(1,523)

14th Midlothian Bonnyrigg Scout Group
Statement of Balances
Year ended 31st March 2021

	2021	2020
Cash & Bank Balances (Unrestricted)		
Balance as at 31st March 2020	8,330	9,817
Surplus/(Deficit) for the year	5,791	(1,523)
Balance as at 31st March 2021	<u>14,122</u>	<u>8,294</u>
Bank Current Account	1,461	946
Bank Deposit Account	8,391	2,247
Corporate Credit Cards	(127)	(327)
Section Accounts	3,300	4,375
Cash in hand	1,096	1,053
	<u>14,122</u>	<u>8,294</u>
Other Assets		
Land and buildings	389,893	389,893
Furniture, fixtures and fittings, etc.	7,437	7,828
Camping equipment	9,291	9,780
	<u>406,621</u>	<u>407,501</u>

Liabilities

The Group runs a Credit Card Scheme, via its bankers and owes it £126.
This is reflected in the statement of balances.

The Notes on Page 5 form an integral part of these Accounts.

Approved by the Group Executive Committee on 01/12/2021 and signed on its behalf by:-

Louise Duncan
Chairperson

Kathryn Parkinson
Treasurer

14th Midlothian Bonnyrigg Scout Group
Notes to the Accounts
Year ended 31st March 2021

2021 2020

1 Funds

The Group maintains a single undesignated general fund for all its financial transactions.

2 Trustees Remuneration & Expenses

The Trustees did not receive any remuneration during the year (2020/21)

3 Trustees received expenses totalling £ NIL during the year (2020/21)

3 Subscription Income

Group *	8,918	11,580
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4 Fund Raising Income

Rag-Bag Scheme	1,165	1,418
Scouts	0	4,079
Explorers	0	0
	1,165	5,497

5 Cost of Fund Raising

Scouts	0	63
Explorers	0	0
	0	63

6 Premises

Cleaning ***	637	248
Heating & Lighting	1,931	3,091
Repairs & Maintenance ***	2,013	873
Broadband	310	338
Fixtures and Fittings ***	1,396	298
Insurance **	42	991
	6,331	5,839

* Due to a reduction in members, there has been a fall in Subscription Income

** Hall insurance was paid shortly after the financial year.

*** An above normal amount was spent on Cleaning, Fixtures and Fittings and repairs to get the hall COVID ready. This partially used the £10000 COVID Grant