

**14th Midlothian Bonnyrigg Scout Group**

**Annual Report & Financial Statements**

**for the**

**Year ended 31st March 2020**

**Charity No SC018097**

**14th Midlothian Bonnyrigg Scout Group  
Trustees' Annual Report  
Year ended 31st March 2020**

The Executive Committee have pleasure in presenting their report together with the financial statements and the independent examiner's report for the year ended 31st March 2020

**Name & Address**

The Group's name is the 14th Midlothian Bonnyrigg Scout Group and it may be contacted at 12 Pinewood Road, Mayfield, Dalkeith EH22 5JB.

**Constitution & Purpose**

The Scout Group is constituted in terms of the Rules of The Scout Association, which is a charitable body incorporated by Royal Charter. The Group is a registered Scottish Charity - No SC018097

The purpose of The Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local, national and international communities. The method of achieving the aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.

**Trustees**

Louise Duncan	Chairperson
Pauline Brodie	Secretary
Kathryn Parkinson	Treasurer
Trish Elder-Gracie	Group Scout Leader
Erika Pryde	Scout Leader
Callum Anderson	Explorer Scout Leader
Richard Fairbairn	District Commissioner

Trustees are recruited and appointed in accordance with the Policy, Organisation & Rules ("POR") of the Scout Association.

**Activities & Achievements**

During the year the Group has continued to provide Scouting to its 7 Sections. During this time its young people have continued to achieve following the Programme of the Scout Association its young people have gained over 1000 badges. The Scout Group has ran a large number of camps and events for its young people, It been a very active part in the community, supporting Macmillian Cancer Support, Blythswood Care Shoebox Appeal and Remembrance Sunday. The Scouts and Explorers completed their trip to Haarlem Jamboree. 2 of our Explorers attended the World Scout Jamboree in North America, in 2019. Needless to say COVID-19 had an impact in March 2020

**Reserves Policy**

The Trustees believe that around 3 months of annual expenditure is an appropriate level of reserves in order to cover the timing differences between receipts and payments and to allow for any unexpected items expenditure, such as the cancellation of Camps and Outings, and unexpected maintenance on the Scout Hall.

Approved by the Group Executive Committee on 01/12/2020 and signed on its behalf by :-

**Louise Duncan  
Chairperson**

**14th Midlothian Bonnyrigg Scout Group  
Independent Examiner's Report  
Year ended 31st March 2020**

**Independent Examiner's Report to the Trustees of the  
14th Midlothian Bonnyrigg Scout Group**

I report on the financial statements of the 14th Midlothian Bonnyrigg Scout Group ("the Group") for the year ended 31st March 2018 which are set out on pages 3 to 5

**Respective responsibilities of Trustees and Examiner**

The Group's Trustees are responsible for the preparation of the accounts in accordance with the Charities and Trustee Investment (Scotland) Act 2005 ("the Act") and the Charities Accounts (Scotland) Regulations 2006 ("the Regulations"). The Group's Trustees consider that the audit requirement of Regulation 10(1)(d) does not apply. It is my responsibility to examine the accounts as required under section 44(1)(c) of the Act and to state whether particular matters have come to my attention.

**Basis of Independent Examiner's Statement**

My examination is carried out in accordance with the Regulations. An examination includes a review of the accounting records kept by the Group and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

**Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention:-

- (1) which gives me reasonable cause to believe that in any material respect, the requirements
  - (a) to keep accounting records in accordance with the Act and the Regulations, and
  - (b) to prepare accounts which agree with the accounting records and comply with the Regulations have not been met, or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**David McFarlane BSc, CA.  
Silverburn  
Peniuk  
EH26 9LH**

**Date 29/11/2020**

**14th Midlothian Bonnyrigg Scout Group**  
**Receipts & Payments Account**  
**Year ended 31st March 2020**

	Note	2020	2019
<b>RECEIPTS</b>			
Subscriptions	3	11,580	12,059
Camp Fees		10,748	11,719
Outings		106	855
Fundraising	4	5,497	8,055
Rent receivable		350	380
Grants & Donations		0	2,080
Other Receipts		523	277
<b>Total Receipts</b>		<b>28,804</b>	<b>35,425</b>
<b>PAYMENTS</b>			
Camps and Outings		14,678	17,856
Programme Costs		1,890	2,429
Badges & Uniform		986	1,757
Equipment		635	1,399
Fundraising	5	63	408
Premises and Insurance	6	5,839	5,707
Capitation		5,359	6,257
Cost of Governance		0	0
Bank and Card Charges		805	596
Other Payment		72	1,294
<b>Total Payments</b>		<b>30,327</b>	<b>37,703</b>
<b>Surplus/(Deficit) for year</b>		<b>(1,523)</b>	<b>(2,278)</b>

**14th Midlothian Bonnyrigg Scout Group**  
**Statement of Balances**  
**Year ended 31st March 2020**

	<b>2020</b>	2019
<b>Cash &amp; Bank Balances (Unrestricted)</b>		
Balance as at 31st March 2019	<b>9,817</b>	12,095
Surplus/(Deficit) for the year	<b>(1,523)</b>	(2,278)
Balance as at 31st March 2020	<b>8,294</b>	9,817
Bank Current Account	<b>946</b>	1,477
Bank Deposit Account	<b>2,247</b>	3,334
Corporate Credit Cards	<b>(327)</b>	(975)
Section Accounts	<b>4,375</b>	4,946
Go Cardless	<b>0</b>	0
Cash in hand	<b>1,053</b>	1,034
	<b>8,294</b>	9,817
<b>Other Assets</b>		
Land and buildings	<b>389,893</b>	389,893
Furniture, fixtures and fittings, etc.	<b>7,828</b>	8,240
Camping equipment	<b>9,780</b>	10,300
	<b>407,501</b>	408,433

**Liabilities**

The Group runs a Credit Card Scheme, via its bankers and owes it £327.  
This is reflected in the statement of balances.

The Notes on Page 5 form an integral part of these Accounts.

Approved by the Group Executive Committee on 01/12/2020 and signed on its behalf by:-

**Louise Duncan**  
**Chairperson**

**Kathryn Parkinson**  
**Treasurer**

**14th Midlothian Bonnyrigg Scout Group**  
**Notes to the Accounts**  
**Year ended 31st March 2020**

**2020**      2019

**1 Funds**

The Group maintains a single undesignated general fund for all its financial transactions.

**2 Trustees Remuneration & Expenses**

The Trustees did not receive any remuneration during the year (2019/20)  
 3 Trustees received expenses totalling £ 103.20 during the year (2019/20)

**3 Subscription Income**

Group	<b>11,580</b>	<b>12,059</b>
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**4 Fund Raising Income**

Rag-Bag Scheme	1,418	1,568
Scouts	4,079	6,272
Explorers	0	207
	<b>5,497</b>	<b>8,047</b>

**5 Cost of Fund Raising**

Scouts	63	127
Explorers	0	0
	<b>63</b>	<b>127</b>

**6 Premises**

Cleaning	248	94
Heating & Lighting	3,091	2,427
Repairs & Maintenance	873	558
Broadband	338	341
Fixtures and Fittings	298	748
Hall Insurance	991	860
	<b>5,839</b>	<b>5,028</b>