

14th Midlothian Bonnyrigg Scout Group

Annual Report & Financial Statements

for the

Year ended 31st March 2019

Charity No SC018097

**14th Midlothian Bonnyrigg Scout Group
Trustees' Annual Report
Year ended 31st March 2019**

The Executive Committee have pleasure in presenting their report together with the financial statements and the independent examiner's report for the year ended 31st March 2019

Name & Address

The Group's name is the 14th Midlothian Bonnyrigg Scout Group and it may be contacted at 12 Pinewood Road, Mayfield, Dalkeith EH22 5JB.

Constitution & Purpose

The Scout Group is constituted in terms of the Rules of The Scout Association, which is a charitable body incorporated by Royal Charter. The Group is a registered Scottish Charity - No SC018097

The purpose of The Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local, national and international communities. The method of achieving the aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.

Trustees

Hayley Harlick	Chairperson
Pauline Brodie	Secretary
Kathryn Parkinson	Treasurer
Richard Fairbairn	Group Scout Leader
Trish Elder-Gracie	Assistant Group Scout Leader
Erika Pryde	Scout Leader
Callum Anderson	Explorer Scout Leader

Trustees are recruited and appointed in accordance with the Policy, Organisation & Rules ("POR") of the Scout Association.

Activities & Achievements

During the year the Group has continued to provide Scouting to its 9 Sections. During this time its young people have continued to achieve following the Programme of the Scout Association its young people have gained over 1000 badges. The Scout Group has ran a large number of camps and events for its young people, including a Group Camp at Vogrie. It been a very active part in the community, supporting Macmillian Cancer Support, Blythwood Care Shoebox Appeal and Remembrance Sunday. The Scouts and Explorers were planning their visit to Haarlem Jamboree. 2 of our Explorers were preparing to attend the World Scout Jamboree in North America, in 2019

Reserves Policy

The Trustees believe that around 3 months of annual expenditure is an appropriate level of reserves in order to cover the timing differences between receipts and payments and to allow for any unexpected expenditure, such as the cancellation of Camps and Outings, and unexpected maintenance on the Scout Hall.

Approved by the Group Executive Committee on 30/10/2019 and signed on its behalf by :-

**Haley Harlick
Chairperson**

**14th Midlothian Bonnyrigg Scout Group
Independent Examiner's Report
Year ended 31st March 2019**

**Independent Examiner's Report to the Trustees of the
14th Midlothian Bonnyrigg Scout Group**

I report on the financial statements of the 14th Midlothian Bonnyrigg Scout Group ("the Group") for the year ended 31st March 2018 which are set out on pages 3 to 5

Respective responsibilities of Trustees and Examiner

The Group's Trustees are responsible for the preparation of the accounts in accordance with the Charities and Trustee Investment (Scotland) Act 2005 ("the Act") and the Charities Accounts (Scotland) Regulations 2006 ("the Regulations"). The Group's Trustees consider that the audit requirement of Regulation 10(1)(d) does not apply. It is my responsibility to examine the accounts as required under section 44(1)(c) of the Act and to state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination is carried out in accordance with the Regulations. An examination includes a review of the accounting records kept by the Group and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:-

- (1) which gives me reasonable cause to believe that in any material respect, the requirements
 - (a) to keep accounting records in accordance with the Act and the Regulations, and
 - (b) to prepare accounts which agree with the accounting records and comply with the Regulationshave not been met, or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**David McFarlane BSc, CA.
Silverburn
Peniuk
EH26 9LH**

Date 11th November 2019

14th Midlothian Bonnyrigg Scout Group
Receipts & Payments Account
Year ended 31st March 2019

	Note	2019	2018
RECEIPTS			
Subscriptions	3	12,059	13,752
Camp Fees		11,719	8,801
Outings		855	796
Fundraising	4	8,055	5,008
Rent receivable		380	540
Grants & Donations		2,080	1,668
Other Receipts		277	1,695
Total Receipts		35,425	32,260
PAYMENTS			
Camps and Outings		17,856	13,706
Programme Costs		2,429	4,252
Badges & Uniform		1,757	1,828
Equipment		1,399	970
Fundraising	5	408	864
Premises and Insurance	6	5,707	5,210
Capitation		6,257	5,867
Cost of Governance		0	0
Bank and Card Charges		596	559
Other Payment		1,294	1,113
Total Payments		37,703	34,367
Surplus/(Deficit) for year		(2,278)	(2,107)

14th Midlothian Bonnyrigg Scout Group
Statement of Balances
Year ended 31st March 2019

	2019	2018
Cash & Bank Balances (Unrestricted)		
Balance as at 31st March 2018	12,095	14,202
Surplus/(Deficit) for the year	(2,278)	(2,107)
Balance as at 31st March 2019	<u>9,817</u>	<u>12,095</u>
Bank Current Account	1,477	1,361
Bank Deposit Account	3,334	6,931
Corporate Credit Cards	(975)	(618)
Section Accounts	4,946	3,710
Go Cardless	0	
Cash in hand	1,034	710
	<u>9,817</u>	<u>12,095</u>
Other Assets		
Land and buildings	389,893	389,893
Furniture, fixtures and fittings, etc.	7,828	8,240
Camping equipment	9,785	10,300
	<u>407,506</u>	<u>408,433</u>

Liabilities

The Group runs a Credit Card Scheme, via its bankers and owes it £975.
This is reflected in the statement of balances.

The Notes on Page 5 form an integral part of these Accounts.

Approved by the Group Executive Committee on 30/10/2019 and signed on its behalf by:-

Haley Harlick
Chairperson

Kathryn Parkinson
Treasurer

14th Midlothian Bonnyrigg Scout Group
Notes to the Accounts
Year ended 31st March 2019

2019 **2018**

1 Funds

The Group maintains a single undesignated general fund for all its financial transactions.

2 Trustees Remuneration & Expenses

The Trustees did not receive any remuneration during the year (2018/19)

3 Trustees received expenses totalling £ 1782 during the year (2017/18)

3 Subscription Income

Group	12,059.00	13,752
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4 Fund Raising Income

Rag-Bag Scheme	1,568	882
Scouts	6,272	3,469
Explorers	207	7
Great North Air Ambulance (Charity Fundraising)	0	649
	8,047	5,008

5 Cost of Fund Raising

Great North Air Ambulance (Charity Fundraising)	0	649
Scouts	127	189
Explorers	0	6
	127	844

6 Premises

Cleaning	94	222
Heating & Lighting	2,427	2,457
Repairs & Maintenance	558	477
Broadband	341	338
Fixtures and Fittings	748	837
Hall Insurance	860	878
	5,028	5,210