

14th Midlothian Bonnyrigg Scout Group

Annual Report & Financial Statements

for the

Year ended 31st March 2018

Charity No SC018097

**14th Midlothian Bonnyrigg Scout Group
Trustees' Annual Report
Year ended 31st March 2018**

The Executive Committee have pleasure in presenting their report together with the financial statements and the independent examiner's report for the year ended 31st March 2018

Name & Address

The Group's name is the 14th Midlothian Bonnyrigg Scout Group and it may be contacted at 12 Pinewood Road, Mayfield, Dalkeith EH22 5JB.

Constitution & Purpose

The Scout Group is constituted in terms of the Rules of The Scout Association, which is a charitable body incorporated by Royal Charter. The Group is a registered Scottish Charity - No SC018097

The purpose of The Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local, national and international communities. The method of achieving the aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.

Trustees

Hayley Harlick	Chairperson
Pauline Brodie	Secretary
Kathryn Parkinson	Treasurer
Richard Fairbairn	Group Scout Leader
Trish Elder-Gracie	Assistant Group Scout Leader
Erika Pryde	Scout Leader
Callum Anderson	Explorer Scout Leader
Angela Bowman	Executive Member

Trustees are recruited and appointed in accordance with the Policy, Organisation & Rules ("POR") of the Scout Association.

Activities & Achievements

During the year the Group has continued to provide Scouting to its 9 Sections. During this time its young people have continued to achieve following the Programme of the Scout Association its young people have gained over 1000 badges. The Scout Group has ran 14 camps for its young people and has been a very active part in the community, supporting the Great North Air Ambulance, Lothians Veteran Centre, Macmillian Cancer Support, Blythswood Care Shoebox Appeal and Toilet Twinning.

Reserves Policy

The Trustees believe that around 3 months of annual expenditure is an appropriate level of reserves in order to cover the timing differences between receipts and payments and to allow for any unexpected expenditure, such as the cancellation of Camps and Outings, and unexpected maintenance on the Scout Hall.

Approved by the Group Executive Committee on 13/11/2018 and signed on its behalf by :-

**Haley Harlick
Chairperson**

**14th Midlothian Bonnyrigg Scout Group
Independent Examiner's Report
Year ended 31st March 2018**

**Independent Examiner's Report to the Trustees of the
14th Midlothian Bonnyrigg Scout Group**

I report on the financial statements of the 14th Midlothian Bonnyrigg Scout Group ("the Group") for the year ended 31st March 2018 which are set out on pages 3 to 5

Respective responsibilities of Trustees and Examiner

The Group's Trustees are responsible for the preparation of the accounts in accordance with the Charities and Trustee Investment (Scotland) Act 2005 ("the Act") and the Charities Accounts (Scotland) Regulations 2006 ("the Regulations"). The Group's Trustees consider that the audit requirement of Regulation 10(1)(d) does not apply. It is my responsibility to examine the accounts as required under section 44(1)(c) of the Act and to state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination is carried out in accordance with the Regulations. An examination includes a review of the accounting records kept by the Group and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:-

- (1) which gives me reasonable cause to believe that in any material respect, the requirements
 - (a) to keep accounting records in accordance with the Act and the Regulations, and
 - (b) to prepare accounts which agree with the accounting records and comply with the Regulations have not been met, or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**David McFarlane BSc, CA.
Silverburn
Peniuk
EH26 9LH
05/11/2018**

14th Midlothian Bonnyrigg Scout Group
Receipts & Payments Account
Year ended 31st March 2018

	Note	2018	2017
RECEIPTS			
Subscriptions	3	13,752	12,770
Camp Fees		8,801	9,712
Outings		796	436
Fundraising	4	5,008	1,893
Rent receivable		540	580
Grants & Donations		1,668	2,635
Other Receipts		1,695	283
Total Receipts		32,260	28,309
PAYMENTS			
Camps and Outings		13,706	7,031
Programme Costs		4,252	5,417
Badges & Uniform		1,828	2,487
Equipment		970	212
Fundraising	5	864	0
Premises	6	5,210	5,438
Capitation		5,867	6,000
Cost of Governance		0	0
Bank and Card Charges		559	364
Other Payment		1,113	162
Total Payments		34,367	27,109
Surplus/(Deficit) for year		(2,107)	1,200

14th Midlothian Bonnyrigg Scout Group
Statement of Balances
Year ended 31st March 2018

	2018	2017
Cash & Bank Balances (Unrestricted)		
Balance as at 31st March 2017	14,202	13,202
Surplus/(Deficit) for the year	(2,107)	1,200
Balance as at 31st March 2018	12,095	14,402
Bank Current Account	1,361	311
Bank Deposit Account	6,931	8,358
Corporate Credit Cards	(618)	0
Section Accounts	3,710	3,802
Cash in hand	710	1,731
	12,095	14,202
Other Assets		
Land and buildings	389,893	389,893
Furniture, fixtures and fittings, etc.	8,240	8,240
Camping equipment	10,300	10,300
	408,433	408,433

Liabilities

The Group runs a Credit Card Scheme, via its bankers and owes it £618.
This is reflected in the statement of balances.

The Notes on Page 5 form an integral part of these Accounts.

Approved by the Group Executive Committee on 13/11/2018 and signed on its behalf by:-

Haley Harlick
Chairperson

Kathryn Parkinson
Treasurer

14th Midlothian Bonnyrigg Scout Group
Notes to the Accounts
Year ended 31st March 2018

2018 **2017**

1 Funds

The Group maintains a single undesignated general fund for all its financial transactions.

2 Trustees Remuneration & Expenses

The Trustees did not receive any remuneration during the year
 3 Trustees received expenses totalling £ 1782 during the year

3 Subscription Income

Group **13,568.00** 12,770.00

4 Fund Raising Income

Rag-Bag Scheme	882	609
Scouts	3,469	1,284
Explorers	7	0
Great North Air Ambulance (Charity Fundraising)	649	0
	5,008	1,893

5 Cost of Fund Raising

Great North Air Ambulance (Charity Fundraising)	649	0
Scouts	189	0
Explorers	6	0
	844	0

6 Premises

Cleaning	222	0
Heating & Lighting	2,457	3,105
Repairs & Maintenance	477	364
Broadband	338	338
Fixtures and Fittings	837	0.00
Hall Insurance	878	1,631 *
	5,210	5,437

* 2016/2017 includes 2 payments of Hall Insurance