

ONE AMAZING YEAR

**14th Midlothian Bonnyrigg Scout Group
Annual Report and Accounts
Year Ended March 2016**



**www.bonnyriggscouts.org.uk
14th Midlothian Bonnyrigg Scout Group
Eldindean Road, Bonnyrigg, EH19 2HJ
Scottish Charity No SC018097**

One Amazing Year

It is with great delight that we review the past year within the Scout Group, so much has been achieved, by so many of our young people and adults, it's impossible to capture it within a short document, but we'll try.

As a Scout Group

- We ran a Group Camp at Bonaly Outdoor Centre, where over 100 young people attended from all Sections.
- Attended Remembrance Service at King George V Park, Bonnyrigg and laid a wreath for the Scout Group. We also laid a wreath at Lasswade Park.
- Attended a Christingle Service at St Leonard Scottish Episcopal Church with Girl Guiding in Bonnyrigg.



Beavers

- Visits to Tesco Farm to Fork
- Visits to the Fire Station
- Visited the Glasgow Science Centre, with Midlothian District
- Visited Blair Dummond Safari Park
- Attended the Sports Day with Midlothian District
- Attended the Midlothian District 30th Anniversary Beaver Camp at Borthwick



Cubs

In 2016, Cubs Celebrate their Centenary, to Celebrate this so far we have:

- Help facilitate Midlothian Districts Thank You Event for past Leaders, where lots of past leaders from Bonnyrigg attended and were made very welcome.
- Attended the Scottish Cubs 100th Big Birthday Bash, an amazing adventure Camp for 1000 Cubs at Fordell Firs Outdoor Centre at Fordell Firs National Activity Centre
- Attended Midlothian District's Cubs Centenary Camp at Fordell Firs National Activity Centre
- In December 2016, we'll have our Promise Party, where every Cub renews their Promise.

Other activities include:

- Sleepovers in the Scout Hall
- Weekend Expedition to Dunfermline and one to Stirling
- Walk across the Forth Road Bridge



- Camps at Bonaly Outdoor Centre
- Big Sing at Bonnyrigg Parish Church
- Weekend Expedition to Stirling

Scouts

- The Mad March Hatters Tea Party Challenge at Barrwood, Stirlingshire.
- The 37 mile canal hike along the Forth and Union Canals using other scout halls for accommodation, with the newly formed Mayfield troop
- The annual trip to Auchindrain uncovering historic roads, stone harvesting and making a bow camp with one of the travelling folk whose family traditionally helped with the Harvest at Auchindrain until the 1960's
- The Summer camp incorporating the fantastic Blair Atholl International Jamborette and the beautiful Meggernie Outdoor Centre in Glen Lyon.
- 2 of the Scouts were selected to be in the Blair Atholl Patrols representing the Midlothian District
- A weekend in the dark skies of Dumfries and Galloway at St Anns Campsite
- A trip to Galashiels on the newly opened railway for Fish and Chip suppers.

The Scouts were also successful in winning the District Commissioners Challenge (cooking) trophy and retaining the

2015 District challenge hike trophy, on the down side there has been no District Challenge camp this year but Bonnyrigg Scouts met up with Mayfield (33rd) 2 Edinburgh troops for an invitational challenge camp in September 2015.

There have been 8 Gold Chief Scout awards presented at Bonnyrigg and one was recently awarded to one of our scouts who had moved to Inverness and had completed her Gold Chief Scout at Summer camp at Meggernie.

Another 2 scouts are well on their way and the rest of the troop are now picking up the new challenge badges for Chief Scouts Gold Award at a regular rate hopefully sticking in at Scouts long enough to complete it before moving on.

A number of Scouts have moved onto Explorers and at least 5 are now Young leaders.

Explorer Scouts

The Explorers have taken part in a wide range of activities including:

- Swimming
- Hiking



- Nandos,
- Building giant sandcastles
- and much more!!

Development

As we reported in our last Annual Report, our popularity and record breaking waiting list was a cause for concern, we spent most of the financial year, consolidating our position, so that given the opportunity we could expand more.

We served notice on the 3rd Girl Guides, who I'm pleased to say, found alternative accommodation.

Finally, we recruited heavily and I'm delighted to say we were amazed by the response, therefore we recently opened a new Friday Beaver Colony and Thursday Cub Pack. This brings the total number of sections to 9.

50 new young people joined the Scout Group after the summer, and 12 new adults have started to volunteer as a result. This brings the current membership of the Scout group to over 200, an all time record, in our 104 year history.

Management of the Scout Group

This is an area where we are doing more work on. As well as strengthening the Executive Committee, and putting together a fundraising committee, Karen Wightman was recently appointed as Assistant Group Scout Leader.

Massive Thanks

Finally I would like to personally say a massive thank you to every single Volunteer - Leaders, Executive members, Young Leaders and Parents who help the Scout Group in whatever way.

I joined the Scout Group as a Cub in 1981, the Group has never been in a stronger position in my memory, in terms of numbers of young people, volunteers or financially.

Richard Fairbairn
Group Scout Leader



14th Midlothian Bonnyrigg Scout Group

**Report of the Trustees and
Unaudited Financial Statements
For the
Year ended 31st March 2016**

14th Midlothian Bonnyrigg Scout Group

Trustees' Annual Report

Year Ended 31st March 2016

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity No: SC018097

The Trustees present their report with the financial statements of the charity for the year ended 31 March 2016. The Trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities (the FRSSE) (effective 1 January 2015).

Name and Address

The Groups name is the 14th Midlothian Bonnyrigg Scout Group and it may be contacted at 12 Pinewood Road, Mayfield, Dalkeith, Midlothian EH22 5JB.

Trustees/Executive

| | |
|--------------------------|--|
| <i>Murray Cairns</i> | Group Chairperson (From 12/05/2016) |
| <i>Pauline Brodie</i> | Group Secretary (From 04/02/2016) |
| <i>Amy Wilson</i> | Group Treasurer (From 03/09/2015) |
| <i>Richard Fairbairn</i> | Group Scout Leader |
| <i>Karen Wightman</i> | Assistant Group Scout Leader |
| <i>Innes Connor</i> | Subs and Gift Aid Administrator |
| <i>Erika Pryde</i> | Scout Leader |
| <i>Haley Harlick</i> | Co-opted Member (From 09/06/2016) |
| <i>Dale Patrick</i> | Explorer Scout Leader (From 01/01/2016) |
| <i>Jeff Spence</i> | Group Chairperson (Until 28/02/2016) |
| <i>Jo Whiting</i> | Explorer Scout Leader (Until 31/12/2015) |

Trustees are recruited and appointed in accordance with the Policy, Organisation & Rules ("POR") of the Scout Association.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing

The Scout Group is constituted in terms of the Rules of The Scout Association, which is a charitable body incorporated by Royal Charter.

Recruitment and appointment of new Trustees

Trustees are recruited and appointed in accordance with the Policy, Organisation & Rules ("POR") of the Scout Association.

OBJECTIVES, ACTIVITIES AND ACHIEVEMENTS

Objectives

The purpose of The Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local, national and international communities. The method of achieving the aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.

Activities and Achievements

During the year the Group has continued to deliver the Scouting Programme for the benefit of the young people in the area. Activities have been numbers but highlights include the Scouts trip to the Harleem International Jamborette and the Centenary of Cub Scouting.

FINANCIAL REVIEW

Financial Position

During the year the 14th Midlothian Bonnyrigg Scout Group experienced a deficit of £3,397 (2014/2015 : a surplus of £9,184). This was due mainly to the timing of payments for Harleem International Jamborette and the purchase of Tents at a cost of £2,096 Other income and expenditure resulted from subscriptions/donations and from the normal activities of the Scout Group, including the costs related to running the Scout Hall. The reserves at the end of the financial year are £13,235

Reserves Policy

The Trustees believe that around three months of annual expenditure is an appropriate level of reserves in order to cover the timing differences between receipts and payments.

Approved by the Trustees on 3rd November 2016 and signed on their behalf by :-

Murray Cairns
Chairperson

14th Midlothian Bonnyrigg Scout Group

Independent Examiner's Report

Year ended 31 March 2016

Independent Examiner's Report to the Trustees of the 14th Midlothian Bonnyrigg Scout Group

I report on the financial statements of The 14th Midlothian Bonnyrigg Scout Group ("The Group") for the year ended 31 March 2016, which are set out on pages 8 to 11.

Respective responsibilities of Trustees and Examiner

The Group's Trustees are responsible for the preparation of the accounts in accordance with the Charities and Trustee Investment (Scotland) Act 2005 ("the Act") and the Charities Accounts (Scotland) Regulations 2006 ("the Regulations"). The District's Trustees consider that the audit requirement of Regulation 10(1)(a) to (c) of the Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1)(c) of the Act and to state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination is carried out in accordance with Regulation 11 of the Regulations.

An examination includes a review of the accounting records kept by The Group and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:-

- (1) which gives me reasonable cause to believe that in any material respect, the requirements
 - to keep accounting records in accordance with Section 44(1)(a) of the Act and Regulation 4 of the Regulations; and
 - to prepare accounts which accord with the accounting records and to comply with Regulation 8 of the Regulationshave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

David McFarlane BSc, CA.
Silverburn
Penicuik
EH26 9LH

9th November 2016

14th Midlothian Bonnyrigg Scout Group
Statement of Receipts and Payments
Year ended 31 March 2016

| Receipts | Note | Unrestricted Funds 2016 | Restricted Funds 2016 | Total Funds 2016 | Total Funds 2015 |
|-----------------------------------|------|-------------------------------|-----------------------------|------------------------|------------------------|
| INCOMING RESOURCES | | £ | £ | £ | £ |
| Subs | 4 | 11,011 | | 11,011 | 11,172 |
| Camp fees | 5 | 7,794 | | 7,794 | 17,645 |
| Outings | 6 | 152 | | 152 | 510 |
| Fundraising | 7 | 1,158 | | 1,158 | 5,248 |
| Rent receivable | 8 | 1,160 | | 1,160 | 480 |
| Grants, donations & Gift Aid | 9 | 4,229 | | 4,229 | 4,584 |
| Other receipt | 10 | 1,064 | | 1,064 | 2,313 |
| Total Incoming Resources | | 26,568 | | 26,568 | 41,952 |
| RESOURCES EXPENDED | | £ | £ | £ | £ |
| Camps & Outings | 11 | 15,965 | | 15,965 | 14,007 |
| Programme costs | 12 | 1,989 | | 1,989 | 2,701 |
| Badges & Uniform | 13 | 1,429 | | 1,429 | 1,303 |
| Equipment | 14 | 2,526 | | 2,526 | 1,198 |
| Premises | 15 | 3,092 | | 3,092 | 5,871 |
| Fundraising | 16 | 0 | | 0 | 0 |
| Insurance | 17 | 0 | | 0 | 792 |
| Capitation | 18 | 5,005 | | 5,005 | 4,929 |
| Cost of Governance | | 8 | | 8 | 0 |
| Bank & Alto charges | | 12 | | 12 | 0 |
| Other payment | 19 | 171 | | 171 | 1,967 |
| Total Resources Expended | | 30,197 | | 30,197 | 32,768 |
| Surplus/(Deficit) for year | | (3,629) | | (3,629) | 9,184 |
| Transfers between funds | | 0 | | 0 | 0 |
| Surplus/(Deficit) for year | | (3,629) | | (3,629) | 9,184 |

The Notes on Page 10 & 11 form an integral part of these Accounts.

14th Midlothian Bonnyrigg Scout Group
Statement of Balances
Year ended 31 March 2016

| Funds Reconciliation | Note | Unrestricted Funds 2016 | Restricted Funds 2016 | Current Period 2016 | Last Period 2016 |
|------------------------------------|-------------|--|--------------------------------------|------------------------------------|---------------------------------|
| Opening balance | | 16,631 | | 16,631 | 7,447 |
| Add Surplus/(Deficit) for the year | 20 | (3,629) | | (3,629) | 9,184 |
| Closing balance | | 13,002 | | 13,002 | 16,631 |

Closing Balance Analysis

Group Treasurer Funds

-

| | | | |
|-----------------|-------|--------------|-------|
| Cash at bank | 737 | 737 | 5,913 |
| Cash in hand | 0 | 0 | 190 |
| Alto Card | 39 | 39 | 149 |
| Alto Card 2 | 194 | 194 | 0 |
| Alto Account | 0 | 0 | 984 |
| Savings account | 7,467 | 7,467 | 5,210 |
| Scout Fund | 3,261 | 3,261 | 2,295 |
| Explorer Fund | 635 | 635 | 986 |

Section Funds

-

| | | | |
|--------------|-----|------------|-----|
| Cash in hand | 55 | 55 | 6 |
| Alto Cards | 614 | 614 | 899 |

| | | | |
|-----------------|--------|---------------|--------|
| Closing balance | 13,002 | 13,002 | 16,631 |
|-----------------|--------|---------------|--------|

Other Assets (Unrestricted Fund)

| | | | |
|--|---------|----------------|---------|
| Land and buildings | 378,485 | 378,485 | 374,738 |
| Furniture, fixtures and fittings, etc. | 8,000 | 8,000 | 8,000 |
| Camping equipment | 10,000 | 10,000 | 10,000 |
| Gift Aid Accrual | 1,635 | 1,635 | 1,932 |
| Investments | 0 | 0 | 0 |
| Total | 398,120 | 398,120 | 394,670 |

Liabilities (Unrestricted Fund)

| | | | |
|---------------------|---|----------|-----|
| Electricity Account | 0 | 0 | 163 |
|---------------------|---|----------|-----|

| | | | |
|-------|---|----------|-----|
| Total | 0 | 0 | 163 |
|-------|---|----------|-----|

The Notes on Page 10 & 11 form an integral part of these Accounts.

14th Midlothian Bonnyrigg Scout Group
Notes to the Accounts
Year ended 31 March 2016

1. Nature and purpose of funds

The Scout Group maintains an undesignated fund for its general transactions.

2. Trustee Remuneration and Expenses

Remuneration

The Scout Association has an insurance policy to indemnify Trustees of all Scout Groups across the UK. The Group's Trustees did not receive any other remuneration during the year.

Expenses

Trustees do not receive an expenses allowance and therefore may only claim reimbursement for actual expenditure. Reimbursement is paid on presentation of receipts. During the year, Trustees claimed reimbursement totalling £ 9,226. This included sizeable payments for Haarlem trip and equipment.

3. Independent Examiner

The Trustees appointed David McFarlane as independent accounts examiner.

4. Subs

There was a marginal decrease in the amount collected in subs by monthly standing orders. The chargeable rate remained at £7 per month, with an increase to £8 per month forecasted for 2016.

5. Camp Fees

Section leaders collect sufficient fees to break-even or make a modest surplus on each camping activity. The Harleem Jamborette was in deficit within the financial year, but in surplus overall.

6. Outings

Section leaders collect sufficient fees to break even or make a modest surplus on each camping activity or activity.

7. Fundraising

Committee Fundraising this year included £ 554 from the Rag-Bag textile recycling scheme and £79 from the My Donate scheme . Section fundraising included £500 raised by the Scout Troops towards the Haarlem Jamborette

8. Rent receivable

The Group until recently receive rent from 3rd Bonnyrigg Girl Guides and continues to receive rent from Enjoy-a-Ball for use of the Scout Hall.

9. Grants, Donations & Gift Aid

The Trustees acknowledge with gratitude

- £1,911 received from HMRC Charities Gift Aid scheme
- £500 from a parent of a former Scout
- £500 from the Bank of Scotland Matched Funding Donation
- £100 from a Midlothian Council Grant
- £68 from Midlothian District for refund of District Capitation

10. Other Receipts

The amount recorded as Other Receipts included £25 refunded from an unpaid cheque.

- 11. Camps and Outings**
Section leaders collect sufficient fees to break-even or make a modest surplus on each camping activity. Nights away or residential events, whether camping, hostelling, sleepovers or bivouacs, form an integral part of scouting and are something that every young person should have the opportunity to take part in.
- 12. Programme Costs**
Equipment, materials, stationery, cooking ingredients and sundries used to deliver a balanced programme of indoor and outdoor activities.
- 13. Badges & Uniform**
There are a number of Scout Association challenges awards and activity badges which the Group can award to young people to recognise their achievements.
- 14. Equipment**
This included the purchase of 12 new tents for the group at a cost of £2,068.
- 15. Premises**
Expenditure under this category included £338 for broadband, £100 for boiler servicing, £394 for servicing of the security shutters and £2,127 for heating and lighting.
- 16. Fundraising**
Any distinguishable variable costs which can be linked to fundraising.
- 17. Insurance**
There were no payments for Hall insurance during the financial year, this was due to the timing of payments. Hall insurance cover was maintained and paid for in the financial years 2014- 2015 and 2016-2017. Public Liability insurance is paid for via capitation, via the Scout Association.
- 18. Capitation**
A charge levied by The Scout Association for membership £5,004.80.
- 19. Other Payments**
This included £100 fee paid the Independent Examiner for 2014-15 annual accounts and £58 bank charges.
- 20. Annual Surplus/(Deficit)**
Each year the Trustees and Executive Committee aim to break-even or make a modest surplus of income over expenditure. This year the annual accounts indicate that the Group's was in deficit during the financial year, this was due to the timing of Income and payments for the Harleem Jamborette and the purchase of 12 tents. The previous financial year had a significant surplus.

