

JUST LOOK AT WHAT WE'VE ACHIEVED TOGETHER

14th Midlothian Bonnyrigg Scout Group
Annual Report and Accounts
Year Ended 31st March 2014



www.bonnyriggscouts.org.uk
14th Midlothian (Bonnyrigg) Scout Group
Eldindean Road, Bonnyrigg, EH19 2HJ
Scottish Charity No SC018097

GROUP STRUCTURE

Group Scout Leader Richard Fairbairn

Chairman Jeffrey Spence
Secretary Vacant
Treasurer Innes Connor

Section Leaders:

Monday Beavers Marek Short
Tuesday Beavers Vacant (Currently run by Group Scout Leader)

Tuesday Cubs Pauline Spence
Wednesday Cubs Karen Wightman

Scouts Erika Pryde and James Wilson

Explorers Jo Lane

CONTACT US

The 14th Midlothian (Bonnyrigg) Scout Group can be contacted by contacting the Group Scout Leader, Richard Fairbairn, 12 Pinewood Road, Mayfield, Dalkeith EH22 5JB.
Telephone: 07791 599707 Email: gsl@bonnyriggscouts.org.uk



WELCOME TO 14TH MIDLOTHIAN

The 14th Midlothian (Bonnyrigg) Scout Group has been providing opportunities for young people in the Bonnyrigg area since 1912.

The Scout Group is now in its One Hundred and third year, has a membership of 146 (including our Explorer Unit) and is the largest in Midlothian.

The Scout Group Currently Comprises of two Beaver Colonies, two Cub Packs, Two Scout Troops and an Explorer Unit. Sections are lead by an experienced and diverse Leadership team. The whole Scout Group is ran by volunteers, including Executive Committee, who give generously their time.

The leaders provide our young people with an engaging and challenging programme of activities in line with national Scout Association guidelines. The programme is designed to help the youngsters achieve their full potential as individuals, as responsible citizens and as members of their local, national and international communities.

The Group meets in its own purpose-built facility on Eldindean Road in Bonnyrigg. Enquiries from young people wishing to join any of our sections or from adults who are interested in volunteering to help are always welcome.



IMPORTANT INFORMATION

Constitution

The 14th Midlothian (Bonnyrigg) Scout Group is constituted in terms of the Rules of The Scout Association, which is a charitable body incorporated by Royal Charter. The Group is a registered Scottish Charity - No SC018097.

Purpose

The purpose of the Scout Association, and therefore of the Group, is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potential, as individuals, as responsible citizens and as members of their local, national and international communities. The method of achieving the aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership

Trustees

Trustees are recruited and appointed in accordance with the Policy, Organisation & Rules ("POR") of the Scout Association. There have been a number of changes since the last Annual Report and these are detailed below.

Chairman:	Jeffrey Spence
Treasurer:	Innes Connor
Secretary:	Vacancy
Group Scout Leader	Richard Fairbairn
Elected Members	Jo Lane Erika Pryde Karen Wightman Shona Renton (Until May 2014)

Reserves Policy

The Trustees believe that around three months of annual expenditure is an appropriate level of reserves in order to cover the timing differences between receipts & payments and to allow for any unexpected items of expenditure on the Scout Hall.



The Midlothian Patrol for The 2014 Scottish International Jamborette held at Blair Castle

GROUP SCOUT LEADERS REVIEW

Sometimes it can be difficult to keep abreast of all that is being achieved at the Scout Group, there is so much going on!

In the pages that follow, we have given a flavour of all that we have achieved in the year, this of course does not cover everything, but it gives you an indication of where we are.

I've entitled the Report, "Look what we've achieved Together" as it's important that we acknowledge the work that everyone puts into the Scout Group. From the Beaver Scout who has just joined aged 6, starting to earn badges, to the Assistant Leader who has just started their training.

I would like to thank all the Leaders, the Chairman, Treasurer, the Executive Committee, and every adult who gives their time to help the Scout Group in whatever way. It is seriously appreciated.

I would also like to give a special mention to all our Young Leaders who help in our Sections. There is nothing more rewarding than seeing a young person join the Scout Group as a Beaver Scout and to see them develop their Leadership Skills as a Young Leader. Whatever they do in their life after the Scout Group there is no doubt that the experiences of Scouting help them develop as a person.

In this financial year we have had the following work completed:

Scottish Coal / Goulaw Fund (administered by Midlothian Council)

Electrical Rewire, Gas Central Heating, Toilet Refurbishment & New Fire Doors

Skyscanner Donation (£1000)

Purchased 2 Laptops, 2 Printers, Tablet and Digital Camera.

IKEA

IKEA donated a brand new kitchen which was completed fitted by volunteers. We are extremely grateful to IKEA for the kitchen. But also to the many people who



helped rip out our old kitchen and assemble the new one. I am also extremely grateful to the tradespeople who volunteered their time: Bobby Scott, Dougie Grant and Ian Melvin. Without their professional expertise we wouldn't have got very far!

The Scout Group purchased new folding tables and benches from Gopak, and was kindly donated around 50 chairs from Newbattle Parish Church.

The Scout Group have recently had broadband installed. This along with the IT equipment we were able to purchase with the donation from Skyscanner, will help us offer full programme in an ever changing world.

Once again, thank you everyone for all your help.

Richard Fairbairn
Group Scout Leader

BEAVER SCOUTS' REVIEW

Monday Section

The Monday Section has offered a wide range of activities from Health and Fitness, Tent Pitching, Traking Skills and many more activities throughout the year.

We've had a Barbecue, celebrated St Andrews Day, Halloween, Christmas, Burns Night and Pancake Tuesday on a Monday!

The Beavers have gone through the full balanced programme and many have earned their badges.

Tuesday Section

This year we have been working hard earning badges for earning the Bronze award, as well as learning about different cultures, celebrating Chinese New Year and Burn's night. We have been learning about keeping fit and doing some Commonwealth related activities.

Erika very kindly came along last year to teach us about Fair Trade which was interesting. We have also been learning basic scouting skills such as tying knots, following a trail and how to put up a tent, as well as learning what to pack in our bags for camping or a sleepover.

Last June when the weather improved, we had our first sleepover in the Scout hall. Our theme was safari and we made a large safari themed picture for the wall featuring various animals. Dr Who's TARDIS even made an appearance in the picture! We also had fun with science when we pickled an egg which went all rubbery.

We have also been working hard to earn our Beaver of the Month woggle which most of the Beavers have earned. There have also been a few new Beavers, as well as a lot moving on to Cubs, having proudly earned their Bronze awards.



CUB SCOUTS' REVIEW

Tuesday Section

One of the main activities for the Tuesday Cubs was a Camp at Bonaly in May (2013). The weather was terrible, but the Cubs just got on with it and had a great time.

Richard felt it was probably the worst camp weather wise that he had attended, but in the end the tents stayed up (except Richard's) and Richard slept in the hut!

Throughout the year the Tuesday Cubs followed the balance programme and gained lots of badges.

Big thanks to everyone who helped with the pack in whatever way. Pauline Spence has now taken over as Cub Scout Leader.

Wednesday Section

What a busy year it has been. The cubs have amassed many new badges throughout the year and it has been a challenge keeping up with them. At Christmas we were able to give another two Silver awards

We have managed to deliver a balanced

programme of fun and activities the emphasis is always about having fun and getting new experience's, so camping, hiking and visits have obviously featured in the programme along with a favourite of learning campfire songs.

This last year also saw us have a very successful family camp at *Torphichen* West Lothian a first for us and one we hope to carry on annually. We also had our first challenge cub camp at Nineacres, and our first JOTT (Jamboree on The Trail) for which the cubs & leaders got a badge!

Whilst at camps the cubs had the opportunity to participate in pioneering, cooking, building of a crazy golf course with parental assistance (some parents were more competitive than others!) Fire lighting (a firm favourite) and backwoods cooking.

The Cubs have had a number of themed sleepovers around Halloween, & Christmas and now that the hall has better heating this has been certainly cosier for all,

The Cubs joined us on our most adventurous trip to date, an expedition to Carlisle on the train for a weekend in March. An experience for many and we didn't need our passports!



SCOUTS' REVIEW

Since the introduction of the second troop on a Wednesday the numbers have increased and there are now 49 Scouts attending over the two nights. 4 of these are girls and we have one scout with particular additional needs who attends with a carer.

During the year Vikki stood aside as ASL due to illness and latterly, pregnancy, and Blyth Adams has stepped in to assist on a Monday night and at Camps. James Wilson ASL was awarded his 10 year service and Erika Pryde SL her 5 Year service. Becky continues as ASL on Wednesday nights

Scouts have continued to camp or have nights away experiences for up to 11 months of the year – including District events; Gibraltar in Summer 2013, District Challenge Camp won by Bonnyrigg Monday Patrol, Jamboree on the Internet in October and the PI and APL training weekend in January.

Since April last year 5 scouts have been awarded their Gold Chief Scout Award and 4 of these have moved on to become Explorer Scouts, 2 are also working as YL in Beavers and Cubs in Bonnyrigg.

Bonnyrigg Scouts were among the First Scouts to achieve the new Scottish Scouts Challenge Badge and a small number gained this over the year with others continuing to work towards it

The Scouts have been successful in raising £300 to twin the 5 new HQ toilets with 5 toilets in Bangladesh as part of a Global Challenge and International Partnership

Badge work, learning about sanitation and hygiene as well as about Islam and the Muslim way of life.

At Easter 16 scouts took part in a sponsored 3 day hike raising money for SSPCA and the Scottish Charity Air Ambulance as part of their Scottish Scout Challenge. During the Hike the Scouts make contact with a Scout group in Fife and a Church Congregation in Largo who helped sponsor the event.

The troops have assisted the Midlothian Council Ranger Service at Vogrie Park, and joined with the Ranger Service and the Esk Valley Rotary Club in some Environmental improvements along the Dalkeith – Penicuik Walkway.

The Scouts visited Auchindrain Township, Argyll for the fourth time and have received commendations from the curator for the conservation work carried out there, reports on the work of the scout troop have been made to the Scottish Government Culture Secretary.

The troop continues to retain a large percent of scouts moving through the system and attracts new members from out with the movement largely by recommendation from current members.

We are looking forward to our first Parent Scout Camp in August and to retaining the District Camp trophy in September.



EXPLORERS REVIEW

The Explorers have enjoyed another good year.

The partnership agreement came into full effect after we all said goodbye to Mark Holdsworth in December. We have grown in numbers with 4 Scouts moving on from Bonnyrigg and 2 from Dalkeith.

Our Young Leaders have been working hard attending camps and activities with their host sections and growing in confidence.

We have 6 Explorers selected for Blair Atholl Jamborette and they have been busy attending training camps.

In May and September the Explorers proved their worth by helping at the Duck Race, Cub Family Camp and the District Scout Challenge Camp and we continue to support the other sections throughout the year.

In July, following lots of training, Jamie Stewart, Owen Clarke and Keiran Lane

went to Holland for 2 weeks with 77th Glasgow Disabled Scouts.

Duke of Edinburgh participants continue working towards their awards - Bronze (Owen Clarke) and Silver awards (Ewan Smith, Blaine Melvin and Keiran Lane). We proudly awarded 2 Platinum Chief Scout Awards and Jamie Stewart received his Queen Scout Award

23rd World Scout Jamboree

The Scout Group were delighted to find out that Keiran Lane had been picked to attend the 23rd World Scout Jamboree in Japan during 2015.

As a result the Scout Group and its members have supported Keiran in his fundraising as much as possible. This has included selling 'football' cards and buying home made tablet



This Annual Report is approved by the Trustees and signed on their behalf:

R Fairbairn, Group Scout Leader

Date: 9th October 2014

Statement of Receipts and Payments for the Year Ended 31 March 2014

Description	Note	Unrestricted Funds	Restricted Funds	Total 2013-14	Total 2012-13
Receipts					
Subs	5	10,956	-	10,956	9,331
Camp Fees	6	4,550	-	4,550	11,667
Outings	7	582	-	582	-
Fundraising	8	4,158	-	4,158	755
Rent Receivable	9	615	-	615	380
Grants, Donations & Gift Aid	10	2,994	-	2,994	2,881
Other Receipts	11	4,109	-	4,109	3,144
Total Receipts		27,964	-	27,964	28,159
Payments					
Camps & Outings	12	5,016	-	5,016	11,029
Programme Costs	13	1,521	-	1,521	1,030
Badges & Uniform	14	1,639	-	1,639	1,792
Equipment	15	3,655	-	3,655	-
Premises	16	3,995	1,000	4,995	8,062
Fundraising	17	761	-	761	558
Insurance	18	779	-	779	-
Capitation	19	4,526	-	4,526	-
Other Payment	20	3,447	-	3,447	5,191
Total Payments		25,339	1,000	26,339	27,662
Surplus / (Deficit) for Year		2,625	(1,000)	1,625	497
Transfers between funds		-	-	-	-
Surplus Deficit for Year		2,625	(1,000)	1,625	497

The notes on pages III to V form an integral part of these accounts

Statement of Balances as at 31 March 2014

Description	Note	Unrestricted Funds	Restricted Funds	Total 2013-14	Total 2012-13
Funds Reconciliation					
Opening Balance		5,822	-	5,822	5,325
Add surplus / (deficit) for year	21	2,625	(1,000)	1,625	497
Closing balance		8,447	(1,000)	7,447	5,822
Closing balance analysis					
Executive / Group Treasurer					
Cash in hand		967	-	967	275
Cash at bank		818	-	818	1,019
Savings account		90	-	90	3,359
Alto card		477	-	477	159
Alto account	22	2,545	-	2,545	94
Explorer Unit Fund account		830	-	830	-
Section Funds					
Cash in hand		1	-	1	479
Alto cards		1,719	-	1,719	437
Closing balances		7,447	-	7,447	5,822
Other Assets (unrestricted fund)					
Land and buildings	23	369,200	-	369,200	355,000
Furniture, fixtures & fittings, etc.	23	9,500	-	9,500	8,000
Camping equipment	23	11,000	-	11,000	10,000
Gift Aid accrual		1,999	-	1,999	1,932
Investments		-	-	-	-
Total		391,699	-	391,699	374,932
Liabilities (unrestricted fund)					
Electricity account		(1,084)	-	-	163
Gas account	25	279	-	-	-
Broadband account		-	-	-	-
Total		-	-	-	163

The notes on pages III to V form an integral part of these accounts

Notes to the Annual Accounts
For the period 1st April 2013 to 31st March 2014

The following notes are an integral part of the accounts:

1. Basis of Accounting

These accounts have been prepared on the Receipts & Payments basis in accordance with the Charities & Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended).

2. Nature and Purpose of Funds

These accounts include restricted and unrestricted funds. Restricted funds may only be used for specific purposes. Restrictions arise when specified by the donor or when funds are raised or granted for specific purposes.

Unrestricted funds are those that may be used at the discretion of the trustees in furtherance of the objects of the charity.

3. Trustee Remuneration and Expenses

Remuneration

The Scout Association has an insurance policy to indemnify Trustees of all Scout Groups across the UK. The Group's Trustees did not receive any other remuneration during the year.

Expenses

Trustees do not receive an expenses allowance and therefore may only claim reimbursement for actual expenditure. Reimbursement is paid on presentation of till receipts. During the year, Trustees claimed reimbursement totalling £ 1, 662.

4. Independent Examiner

The Trustees appointed Miss Sue Bennett ACIE as Independent Examiner to the Accounts. Miss Bennett was selected from the list of members of the Association of Charity Independent Examiners (ACIE).

5. Subs

The group collected 96% of membership subscription fee payments by monthly standing order. The current rate is £7 per month.

6. Camp Fees

Section leaders collect sufficient fees to break-even or make a modest surplus on each camping activity.

7. Outings

Section leaders collect sufficient fees to break even or make a modest surplus on each camping activity.

8. Fundraising

Fundraisers this year included £ 922 from the Rag-Bag textile recycling scheme, £ 1,082 raised by Explorer Unit bag packing, £ 544 raised at a Duck Race, £ 308 raised for a toilet twinning project,

9. Rent receivable

The Group receives rent from 3rd Bonnyrigg Girl Guides and Enjoy-a-Ball for use of the Scout Hall.

10. Grants, Donations & Gift Aid

The Trustees acknowledge with gratitude

a donation of £1,000 from Skyscanner which was used to fund IT equipment which is being used to enhance activities for young people.

a grant of £25,500 from Midlothian Council from the funds generated by the Opencast Mining activity at Shewington / Newbigging for major refurbishment works carried out on the Scout Hall. Midlothian Council very kindly carried out the procurement, project management and disbursement of funds.

A donation of £ 120 from Simon Jones who also volunteers to help the Scout Troop with cashier and record keeping support

11. Other Receipts

This included £ 5 bank interest received, £ 13 cash-back from the Alto scheme, £ 938 transferred from Midlothian District under the Explorer Unit partnership agreement; initial load amounts on new Alto pre-paid cards

12. Camps and Outings

Section leaders collect sufficient fees to break-even or make a modest surplus on each camping activity.

13. Programme Costs

Section leaders collect sufficient fees to break-even or make a modest surplus on each camping activity.

14. Badges & Uniform

Includes £ 735 spent at Glasgow Scout Shop and £ 220 paid to the District Badge Secretary.

15. Equipment

Includes purchases funded from the Skyscanner donation.

16. Premises

Expenditure under this category included £1,000 restricted funds used for the heating system upgrade, £ 2,397 electricity charges, £ 300 rent refunded to Enjoy-a-ball during refurbishment works to the Scout Hall, £ 270 for a structural survey report, and a £ 100 donation paid to Newbattle Parish Church.

17. Cost of Fundraising

This amount includes a payment of £ 411 to a catalogue company. This fundraising scheme involved the Group distributing catalogues and retaining 20% of the takings.

18. Insurance

Includes Buildings & Contents Insurance £ 739.

19. Capitation

A charge levied by District to fund Scout Association overheads £ 4,526

20. Other Payments

This included £ 40 charges incurred through the Alto scheme, £ 128 for unpaid cheques and associated fees, and £ 1,000 for initial loads on new Alto cards.

21. Annual Surplus / (Deficit)

Each year the Trustees and Executive Committee aim to break-even or make a modest surplus of income over expenditure. This year the annual accounts show that the Group's income exceeded its expenditure resulting in a surplus of £ 1,625.

22. Alto pre-paid card scheme

This scheme is run by Unity Trust Bank and offered to charities as a safe and secure alternative to cash. There is a designated account within the Group finances which is an un-restricted which is used to top-up the pre-paid cards.

Alto cards have practical limitations and typically cannot be used at remote campsites or on public transport. However, they also offer significant security benefits compared to cash in addition to convenience for the user and transparency for Trustees.

Consequently, the Trustees aim to encourage greater use of Alto cards and less use of cash.

23. Fixed Assets

The values indicated for land and buildings are based on a reinstatement valuation carried out in 2009. The Trustees increase this amount each year broadly in line with inflation, so it is reasonably accurate. The value indicated for other assets is based on estimates.

24. Explorer Unit

The Group entered a Partnership Agreement with Midlothian District Scout Council which involved taking responsibility for the financial governance of an Explorer Scout Unit. The agreement included a formula for dividing subscription fee income and paying the annual Capitation charge.

25. Energy Supply

During the year the Scout Hall was connected to the gas network and a gas supply contract was entered with British Gas. The electricity supply contract with Scottish Power was terminated on 31st March and a new contract entered with British Gas. It is intended that during the course of this year the contracts be synchronised so that a dual fuel deal can be sought and thereby increase value for money.

These end-of-year accounts are approved by the Trustees and signed on their behalf by:

J Spence, Chairperson

I Connor, Treasurer

Date: 9th October 2014

Date: 9th October 2014

Independent Examiner's Report to the Trustees of the 14th Midlothian (Bonnyrigg) Scout Group

I report on the financial statements of the 14th Midlothian (Bonnyrigg) Scout Group (the Group) for the year ended 31 March 2014 which are set out on the following pages.

Respective responsibilities of Trustees and Examiner

The Group's Trustees are responsible for the preparation of the accounts in accordance with the Charities and Trustee Investment (Scotland) Act 2005 ("the Act") and the Charities Accounts (Scotland) Regulations 2006 ("the Regulations"). The Group's Trustees consider that the audit requirement of Regulation 10(1)(d) does not apply. It is my responsibility to examine the accounts as required under section 44(1)(c) of the Act and to state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination is carried out in accordance with the Regulations. An examination includes a review of the accounting records kept by the Group and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

which gives me reasonable cause to believe that in any material respect, the requirements to keep accounting records in accordance with the Regulations, and to prepare accounts which agree with the accounting records and comply with the Regulations have not been met, or to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Sue Bennett

Qualifications: ACIE & Diploma Business & Finance

Address:

Date: 26th October 2014

